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Web site: [www.conservation-by-design.co.uk/z\\_paper\\_workshop](http://www.conservation-by-design.co.uk/z_paper_workshop)  
[www.moulinduverger.com](http://www.moulinduverger.com)

<b>BOOKING FORM</b>
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**Workshop - Handmade Cover Paper with Jacques Brejoux & Christopher Clarkson**  
**Monday 14th September to Friday 18th September 2009**

Name	
Organisation	
Address	
Post code	
Country	
Contact Number	
Email	
How did you find out about this workshop?	

**Workshop Fee – 5 days**  
**@ Euro € 1005.00 per person**

**Accommodation – 5 nights- full board**

**Shared room @ Euro € 370.00 per person or**

**Single room @ Euro € 490.00 per person**

Preference (if available)

Twin occupancy  Single occupancy

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***Additional nights accommodation*** (*Accommodation and cold snacks only*) before or after workshop at **Euro € 45.00 per person per night** – subject to availability.

Please tick which nights required    Sat 12<sup>th</sup>     Sun 13<sup>th</sup>     Sat 19<sup>th</sup>     Sun 20<sup>th</sup>

**Special needs**, please provide brief details here or enclose a separate letter.    ie *Diet / Mobility*

**BOOKING FORM**

**Workshop - Handmade Cover Paper with Jacques Brejoux & Christopher Clarkson  
Monday 14th September to Friday 18th September 2009**

**Workshop Fee – 5 days**

**@ Euro € 1005.00 per person**

***Deposit of 20% = Euro € 200.00***

***Or payment of full fee Euro € 1005.00***

**Accommodation – 5 nights- full board**

**Shared room @ Euro € 370.00 per person or**

**Single room @ Euro € 490.00 per person**

***Deposit of 20% Euro € 75.00 per person***

***Remainder payable 6 weeks before workshop***

***Or payment of full fee Euro € 370.00/ € 490.00***

**Additional Nights Euro € 45.00**

***( Additional nights subject to availability)***

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**Payment Methods**

**Cheque**

***I enclose Euro cheque payable to Moulin Du Verger for Euro €***

**Bank transfer**

Bank Name COMPAGNIE FINANCIERE DU CR MUTUEL

Bank Address – CMBR (CICM), 32 RUE MIRABEAU, BREST 29480, FRANCE

**Account Le Moulin Du Verger / 15589 / 16524**

**IBAN FR76 1558 9165 2406 7253 5324 171**

**BIC/SWIFT Code CMBRFR2BARK**

**NB:** If you would like the course to be **invoiced** please advise your invoice address quoting a purchase order number.

**I agree to the Terms and Conditions as laid out below**

**Date .....**

**Signature .....**

## **Workshop - Handmade Cover Paper with Jacques Brejoux & Christopher Clarkson**

### **Monday 14th September to Friday 18th September 2009**

#### **Terms and Conditions**

We want you to enjoy every minute of the workshop/accommodation and your visit to France, and we'll do our very best to try to ensure that everything lives up to your expectations.

We accept your booking on the basis of our Terms and Conditions, which are designed to clarify the contractual obligations between us. Please spend some time reading them carefully, and please feel free to contact us should anything be unclear.

**1. YOUR BOOKING:** Your booking, once accepted and confirmed in writing to you, represents a contract between all persons named on the Booking Form and/or on the Confirmation, and Moulin Du Verger (The Company).

The contract is based on the information given in the information sheet, and the terms laid out in the following Booking Conditions. If you made a credit card booking over the telephone, and are seeing these Conditions for the first time, you may cancel your reservation in writing up to seven days from the date of receipt of your Confirmation

**2. YOUR PAYMENT:** The deposit paid on booking is non refundable. Your Confirmation includes an invoice showing the final balance due. The outstanding amount must be paid by the due date. Should we not receive payment by this date we reserve the right to treat your booking as cancelled.

**3. ACCOMMODATION:** Delegates will be accommodated in two simple and basic Gites in the rural countryside in Charante. The majority of rooms are twin-bedded. Double beds can be requested but not guaranteed. Should you have any special requests such as adjoining rooms, high or low floor, make your request on your Booking Form. We cannot guarantee to meet all requests but will at all times do our best to oblige. Breakfast is included - continental style which invariably means rolls/croissants, jam, tea or coffee. A picnic lunch will be prepared for eating at the Mill and an evening meal will be provided in the largest Gite for all delegates. If you have any special dietary needs, please let us know at the time of booking. There is a kitchen in each Gite if you wish to make your own drinks, snacks etc. Travel to/from our Gite accommodation to the Mill will be provided every day.

**4. WORKSHOP :** Included in the 5 days will be practical workshops and hands-on papermaking and paper binding sessions, illustrated talks and discussion groups. Raw materials will be provided – delegates will be asked to bring a small amount of their own equipment if convenient.

**5. TRAVEL INSURANCE:** Adequate insurance cover is a condition of booking and we strongly recommend that you take out travel insurance prior to departure

**6. OUR CANCELLATIONS:** We reserve the right in any circumstances (including failure to reach sufficient numbers) to cancel this workshop and in this event we will return all the money you have paid to us or will offer you alternative dates.

**For further information or specific questions please contact Denise Troughton**

**00 44 (0) 1234 831 201 (evenings and weekends)**

**00 44 (0) 7817 518 250 (mobile)**

**00 44 (0) 1234 852 334 (fax)**

**Email: [d.troughton212@btinternet.com](mailto:d.troughton212@btinternet.com)**

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