



Contact Details

Date

Name

Position

Organisation

Address

Email

Telephone

Fax

Conservation By Design Limited (CXD) has a trusted reputation for well designed and high quality archival products. Planorama® is easy to order and easy to plan - it is custom designed and then hand made to suit your needs. We require some basic information to ensure you are provided with an accurate quotation.

The detailed information in this initial questionnaire will help us to ensure that from your initial enquiry through to completion we deliver a Planorama® that fully meets your expectations.

Please take a moment to complete this short questionnaire which will prove invaluable for us and may help you with your project. Thank you.

Your Application

1. What items do you need to conserve/protect/store?

2. How do you store these items currently?

Planorama® Drawers

Any more information on the items that will be stored in the drawers would be helpful

3. What is the maximum weight of the contents?

4. How many drawers would you like? *(see guide)*

5. What internal drawer depths do you need? *(see guide)*

6. What internal drawer width do you need? *(see guide)*

7. Will the drawers need to be removable? *(ie: emergency evacuation)*

Yes No

8. Will you need "pull out locking" to be installed?

Yes No

(ie: drawers can only be removed with unique simple key device)

9. Will the contents need to be locked away? *(ie: central locking)*

Yes No

10. Will the contents need to be visible, but not accessible?

Yes No

(ie: drawer covers acrylic/polycarbonate/glass)

11. Will the drawers be used as a display device? *(ie: in a separate display frame)*

Yes No

12. Will you require a glazed top which will allow you to display the contents of the top drawer?

Yes No

13. Will you need to have the cabinet raised on a plinth? *(ie: for flood defence/cleaning)*

Yes No

If yes please specify height

14. Do you want the cabinet to be manoeuvrable? *(ie: wheels/castors)*

Yes No

Planorama® Usage

15. Will the Planorama® be used by the general public? Yes No
If yes please specify Regularly Occasionally Very Infrequently Never
16. Will the Planorama® need a work surface for the top? Yes No
If yes will the storage be used for heavy weights?

Your Organisation

17. What is the room size the Planorama® will be located in?
Do you have a floor plan/drawings? Can you specify where the Planorama® needs to go?
18. Which level/storey will the Planorama® cabinet be on?
19. Are there any potential building access problems which may limit the size of the cabinet? (ie: narrow doorways) Yes No
20. Is there a weight limit for the floor loading? Yes No
21. What are the maximum dimensions of the Planorama® cabinet?
Width? Depth? Height?
22. What would be your anticipated budget? Approx £/?
23. When are you likely to place an order?
24. What delivery lead-time do you need?
25. What other CXD products may be of interest in the future?
Acid Free Boxes & Envelopes Photographic Storage Drawer Folders Acid free Papers and Boards
Oxygen Free Storage Workshop Furniture Shelving Mobile racking Conservation Showcases
26. How did you hear about the Planorama®?
Existing Customer Web Site Exhibition Publication Recommendation Brochure
Other (Please specify)

Other Comments

Please return this questionnaire to:

CONSERVATION BY DESIGN LIMITED

Planorama® Project Office, Timecare Works, 5 Singer Way, Kempston, Bedford, MK42 7AW
tel 00 44 (0)1234 846 300 or fax to 00 44 (0)1234 852 334

For more information and advice please see our web site

www.planorama.co.uk

If you need any help completing this questionnaire please contact us